**Työajanseurantalomake**

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| **Työntekijän nimi** |  |
| **Kuukausi** |  |
| **Esimies tarkistanut** |  | **Seuraavaan listaan siirtyy (+/- tuntia)** |  |
| **Tasoittumisjakso** |  |

|  |  |  |  |  |
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| **Pvä** | **Viikonpäivä** | **Työtehtävä** | **Työssäoloaika (klo)** | **Työtunnit (t)** |
| **1.** |       |       |       |       |
| **2.** |       |       |       |       |
| **3.** |       |       |       |       |
| **4.** |       |       |       |       |
| **5.** |       |       |       |       |
| **6.** |       |       |       |       |
| **7.** |       |       |       |       |
| **8.** |       |       |       |       |
| **9.** |       |       |       |       |
| **10.** |       |       |       |       |
| **11.** |       |       |       |       |
| **12.** |       |       |       |       |
| **13.** |       |       |       |       |
| **14.** |       |       |       |       |
| **15.** |       |       |       |       |
| **16.** |       |       |       |       |
| **17.** |       |       |       |       |
| **18.** |       |       |       |       |
| **19.** |       |       |       |       |
| **20.** |       |       |       |       |
| **21.** |       |       |       |       |
| **22.** |       |       |       |       |
| **23.** |       |       |       |       |
| **24.** |       |       |       |       |
| **25.** |       |       |       |       |
| **26.** |       |       |       |       |
| **27.** |       |       |       |       |
| **28.** |       |       |       |       |
| **29.** |       |       |       |       |
| **30.** |       |       |       |       |
| **31.** |       |       |       |       |